

# **Open Quantum Institute Privacy Policy**

At the Open Quantum Institute (OQI) we respect your privacy. We want to ensure that you get the information, content, and experiences that matter most to you. OQI is committed to protecting the privacy of its stakeholders, communities, and other contacts.

#### **Information Collected**

#### What information do we collect?

OQI collects the following personal data in line with the use purposes explained in a subsequent section:

- Your name and contact details
- Online profile data/usage
- Contact information
- Social media profile information
- Education and professional information
- Registration and participation in OQI events and activities
- Information about service usage
- Cookies
- Authentication data
- Location information
- Other information you upload or provide to us

### How do we use your information?

OQI uses (and, where specified, shares) your personal information for the following purposes:

- To provide support or other services. OQI may use your personal information to provide you with support or other services that you have ordered or requested. OQI may also use your personal information to respond directly to your requests for information, including registrations for events and other specific requests.
- To provide information based on your needs and respond to your requests.
- To assist in your participation in OQI activities. OQI will communicate with you, if you are participating in certain OQI activities. OQI may send you information such as update messages related to those activities (such as but not limited to the event's content, and event logistics).
- To update you on relevant OQI events and opportunities.
- To get feedback or input from you. In order to deliver products and services of most interest to our stakeholders, from time to time, we may ask you to provide us input and feedback (for example through surveys).



### How can you control your information?

You can control the information we have about you and how we use it by contacting the OQI Coordination Team at <a href="mailto:ogi.info@cern.ch">ogi.info@cern.ch</a>.

# Personal data about minors and children

OQI does not knowingly collect data from or about children under 16 without the permission of parent(s)/guardian(s). If we learn that we have collected personal information from a child under 16, we will delete that information as quickly as possible. If you believe that we might have any information from or about a child under age 16, please contact us.

# How will you know if the Privacy Policy is changed?

OQI may update its Privacy Policy from time to time. If we make any material changes you will be notified through information on our website prior to the date the change becomes effective. We encourage you to periodically review this page for the latest information on our privacy practices.

# **Technical and Regulatory Information**

## Logging practices

OQI automatically records the Internet Protocol (IP) addresses of visitors. The IP address is a unique number assigned to every computer on the internet. Generally, an IP address is a "dynamic" address, which changes each time you connect to the internet. Note, however, that if you have a broadband connection, depending on your individual circumstance, the IP address that we collect may contain information that could be deemed identifiable. The reason for this is that with some broadband connections, your IP address doesn't change and remains "static", meaning that it could be associated with your personal computer.

As well as recording the IP addresses of users, OQI may also keep track of sites that users visited immediately prior to visiting OQI's website and the search terms they used to find it. We keep track of the pages visited on OQI's website, the amount of time spent on those pages and the types of searches done on them. Your searches remain confidential and anonymous. OQI uses this information only for statistical purposes to find out which pages users find most useful and to improve the website.

OQI also captures and stores information that you transmit. This may include:

- Browser/Device type/version
- Operating system used
- Media Access Control (MAC) address
- Date and time of the server request





#### Volume of data transferred

#### External links behaviour

Some of the links on OQI's websites link to other sites created and maintained by other public and/or private-sector organisations. OQI provides these links solely for your information and convenience. When you transfer to an outside website, you are leaving the OQI domain, and OQI's information management policies no longer apply. OQI encourages you to read the privacy statement of each external website that you visit before you provide any personal data.

#### Cookies and web beacons

Cookies and web beacons are electronic placeholders that are placed on your device by websites to track your individual movements on that website over time. OQI uses both session-based cookies (which last only for the duration of the user's session) and persistent cookies (which remain on your device and provide information about the session you are in and waits for the next time you use that site again). These cookies and web beacons provide useful information to OQI, enabling us to recognise repeat users of the site, facilitate the user's access to and use of our sites, allows us to track usage behavior, and to balance the usage of our websites on all OQI web servers. Tracking cookies, third-party cookies, and other technologies such as web beacons may be used to process additional information, enable non-core functionalities on the OQI website and enable third-party functions (such as a social media "share" link). We may also include web beacons and other similar technology in promotional email messages to determine whether the messages have been opened.

# Do Not Track (DNT)

The online advertising industry has self-regulatory initiatives designed to provide consumers a choice in the types of ads they may see online and to conveniently opt-out from online behavioral ads served by some or all of the companies participating in these programs. Our websites do not respond to DNT consumer browser settings.

# Responses to legal requests

OQI reserves the right to share your information to respond to duly authorised information requests of governmental authorities or where required by law.

### Your data rights

OQI complies with all applicable data privacy laws and regulations including, but not limited to, the General Data Protection Regulation (GDPR) and the California Consumer Privacy Act (CCPA). Under these laws and regulations, you may have certain rights to your data. Should you wish to exercise any of these rights, please send an email request to <a href="mailto:oqi.info@cern.ch">oqi.info@cern.ch</a> with "Data Privacy Request" in the subject line, and in the email please identify the specific privacy right you request assistance with.



Please note additional information may be requested prior to fulfilling a request and that OQI reserves the right to charge a fee, where permitted, to cover the cost of certain requests.

# How do I contact you if there is an issue?

If you have any questions or concerns about this Privacy Policy or about the use of your personal information, please feel free to contact us by email at <a href="mailto:oqi.info@cern.ch">oqi.info@cern.ch</a>.

#### Address

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